

**BRUCE MINES AND PLUMMER ADDITIONAL UNION PUBLIC LIBRARY BOARD
MEETING MINUTES**

Thursday, September 12th, 2019 @ 9:00am

Library Board Room

Bruce Mines and Plummer Additional Union Public Library

BOARD MEMBERS PRESENT:

Lory Patteri
Anne Cranston
Beth West
Rhea McAdam
Paton Lodge- Lindsay

BOARD MEMBERS ABSENT:

STAFF PRESENT

Melissa Allard

1. CALL TO ORDER

A meeting of the Bruce Mines and Plummer Additional Union Public Library Board was called to order at 9:00 am on Thursday, September 12th, 2019 by Chairperson, Lory Patteri, in the Library board room.

2. APPROVAL OF THE AGENDA

2019/39- On motion by Anne Cranston and seconded by Rhea McAdam, it was resolved that the BMPA Board approves the agenda of Thursday, September 12th, 2019 meeting.

CARRIED

3. DECLARATION OF ANY CONFLICTS OF INTEREST

no

4. APPROVAL OF LAST MINUTES

2019/40 - On motion by Paton Lodge- Lindsay and seconded by Beth West, it was resolved that the board approves the minutes for the May 22nd and June 27th meeting(s) as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

n/a

6. TREASURER'S REPORT

- a) Review of financials

2019/41 - On motion by Paton Lodge- Lindsay and seconded by Anne Cranston, it was resolved that the board approves the September 2019 financials as presented.

CARRIED

7. LIBRARIAN'S REPORT

- a) Summer Kids programming was very successful.
- b) Up coming Book sale September 21st with Horticulture society- plant sale.
- c) OMERS paperwork to be completed and sent in.
- d) Librarian to obtain Microsoft office excel/ power point training and seeking funding for SOLS excel certificate program.
- c) Future events: October- Pumpkin fundraiser/ Halloween party. December- Mrs. Claus reading.

8. OTHER BUSINESS

- a) Signing authority: documents signed at bank.
- b) CRA representative: Librarian to create CRA account.
- c) Librarian to obtain quotes from EncompassIT and ABC computers for assistance.
- d) Home Hardware and Bill Gunn contacted for estimates on window repair.- Librarian go ahead to approve Home Hardware for repair. Flooring quotes for Board room.

9. CLOSED MEETING

2019/42 – On motion by Beth West and seconded by Rhea McAdam, it was resolved that the Board proceeded into closed session at 10:13 am to consider the following subject matter in accordance with the Public Libraries Act.

d) Labour relations or employee negotiations

CARRIED

10. RE- OPEN MEETING

2019/43 – On motion by Paton Lodge- Lindsay and seconded by Beth West, it was resolved that the Board returns to open session at 11:10 am.

CARRIED

11. DATE OF NEXT MEETING AND ADJOURNMENT

2019/44- On motion by Anne Cranston and seconded by Rhea McAdam, it was resolved that the board moves to adjourn at 11:11 am to meet again at 9 am on October 10th, 2019.

CARRIED